

Camp Liberty Inc.
Board of Directors Meeting
Minutes

Wednesday, January 14, 2026 · 6:00 pm – 7:30 pm
Video call link: <https://meet.google.com/puo-kpxz-wuv>
Or dial: (US) +1 484 416-2386 PIN: 143-119-250#

- I. **Call to Order and Welcome to New Guests** - The meeting was called to order at 6:03 p.m.
Guests attending were Terri Madden, Ed Madden, Jeff Oswalt, and Kathy Sutherland. VP Truchan stated that Jeremy Briggs and Suzanne Kiser had resigned as of the December 10th, 2025, meeting and thanked both of them for their service. Three new Board Members, Harry Krass, Chad Fires, and Craig Pearson, were elected in the December 10th, 2025, meeting.
- II. **Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.
- III. **Roll Call and Certification of Proper Notice and Quorum to Conduct Business-**
Board members in attendance: Jay Truchan, Harry Krass, Larry St. Antoine, Chad Fires, and Allan Lutes. Absent: Rick Briggs and Craig Pearson.
Melinda Schwyn, CLI Executive Director, also participated.
Proper notice was provided, and a quorum was present as required by the bylaws.
- IV. **Reading and approval of the board meeting minutes for December 2025.** Harry motioned to approve the meeting minutes as presented, and Larry seconded the motion. The motion was approved unanimously.
- V. **Election of Board Officers**
Jay nominated Larry St. Antoine for President. Harry seconded the motion. The motion was approved unanimously.
Larry will facilitate the next meeting, and he asked that Jay continue to facilitate the current meeting.
Harry nominated Jay for Vice President. Larry seconded the motion. The motion was approved unanimously.
Jay nominated Alan for Treasurer. Harry seconded the motion. Alan stated that he would do it for this year with Terri Madden's help with the bookkeeping. But he will not accept the Treasurer position next year. Jay and the Board appreciate Alan being Treasurer for one more year. The motion was approved unanimously.
Jay stated that he is willing to take on the Secretary role. Harry motioned to have Jay take on a dual role of Vice President/Secretary. Larry seconded the motion. Motion approved unanimously.
Chad stated that he is willing to shadow Jay and eventually step into a leadership role.
- VI. **President's Report - n/a**

**VII. Vice President's Report – Jay
Fundraiser Golf Outing**

Update will be in Melinda's update

Bylaws

The Bylaws need to be reviewed and updated. Alan has sent an email regarding this, and a meeting will be set up to review.

Legacy Land Conservancy Update

Jay and Larry recently met with the Legacy Land Conservancy team to discuss opportunities and working together towards future land use partnerships. More meetings are required with Legacy leaders to work towards a plan by May 1, 2026.

**VIII. Treasurer's Report – Allan
2025 Preliminary Financial Reports**

Allan reviewed the preliminary Financial Reports that he distributed. Not much change from the Nov. month-end reports.

Our cash donations were \$94 short of our goal of \$60K, which is a reflection of the outstanding dedication and efforts of our team and volunteers.

All of our budget items were closely adhered to.

Alan, Jay, and Larry need to review the land lease agreement in the next few months.

Overall, CLI had a strong year financially.

Training Session for Board Members/Staff/Volunteers

A meeting will be set up for Sunday, February 8th, at the lodge to review the By-Laws and other items. The meeting will be scheduled for 2 hours. Terri will set up the meeting.

IX. Director's Report – Melinda

Potential Website Updates/Modifications Ideas

Melinda requested that the Board Members send her and Terri any ideas to enhance the CLI website. Jay mentioned that we should add something under the hunt page, as it is empty. Noted by Terri to update

Alan will draft a better history for the website.

Contact with past Donors - Melinda requested that the board members let her know which past donors she should contact moving forward. Also, if there were any donors whom we wish not to contact in the future.

Pheasant Hunt - March 14th

No sponsor yet for the Pheasant Hunt. Larry to get with Ann Arbor Arms to see if they would sponsor one. The average cost of a Pheasant Hunt is \$3500.

Alan would like to have an offline discussion with Melinda regarding the hunting guides.

Alan suggested that if the Pheasant Hunters are not successful, a 'non-publicized' hunt be held on Sunday after the hunt from approximately 9 am to 11 am.

Open House and Volunteer Appreciation Luncheon - March 15th.

Flyer and email are being created and will be distributed. Boohers will cater the Luncheon.

Golf Outing.

Jay motioned to change the summer fundraiser to Saturday, June 13th, and to change it to a golf outing. Chad seconded the motion. The motion passed unanimously. The Golf outing will be held at Gauci Golf. The estimate is \$10/food and \$20/golf for 9 holes. Chad will donate coffee for the outing. Melinda will be working with Ken Gauci on the details of the Golf Outing.

X. Committee Reports - Melinda sent out before the meeting, and there were no questions.

XI. Old Business

Logo Finalization and small trailer.

Jay stated that our current logo is out there and publicized, so we need to decide if we keep the current logo with updated verbiage or create a new logo. Alan recommended that we do it right with a professional designer. Larry motioned that CLI work with Ken Gauci from Irish Hills Printing, with the knowledge that he has a graphic designer to create a new logo and do the wrap of the small trailer. Harry seconded. The motion passed unanimously. Jay, Chad, and Larry are to meet with Ken to get it started.

Large Trailer. The large trailer wrap needs to be removed. Ed will reach out to Lonnie Johnston is to ask if his team can work to get it removed once the weather changes.

XII. New Business

New events and ideas for 2026.

Ed Madden suggested practicing skeet shooting in a track chair. The Veterans using track chairs have struggled in the past getting a good shot. Alan suggested taking a track chair to the public shooting range to practice before the hunt.

Ed also suggested having quarterly 'fireside chats' at Camp Liberty. Minimal cost and will encourage and foster Veteran and First Responder fellowship. Ed will come back to the next meeting with a formal proposal.

Kathy Sutherland is working on a proposal for a Women's Wellness Day.

XIII. Upcoming Meetings & Events

Board of Directors – Wednesday, February 11th – Confirmed

Board of Directors - Wednesday, March 11th - Confirmed

Board of Directors - April meeting moved to Wednesday, April 15th. Terri and Ed will not be in attendance.

Pheasant Hunt – Saturday, March 14th.

Open House and Volunteer Appreciation Event – Sunday, March 15th.

XIV. Adjournment: Motion to adjourn was made by Harry and seconded by Chad. The meeting was adjourned at 7:53 p.m.