

**Camp Liberty Inc.  
Board of Directors  
Meeting Minutes**

Wednesday, November 7, 2025, 12:00 pm – 2:00 pm  
Video call link: <https://meet.google.com/pzh-auma-asu>  
Or dial: (US) +1 970-703-3921 PIN: #

- I. Call to Order and Welcome to new Guests - The meeting was called to order at 12:03 p.m. Guests attending were Terri Madden, Ed Madden, Kathy Sutherland, Jeff Oswalt, and Sybil Kolon.
- II. Pledge of Allegiance – Those in attendance recited the Pledge of Allegiance.
- III. Roll Call and Certification of Proper Notice and Quorum to conduct business- All board members were in attendance. Melinda Schwyn, CLI Executive Director, also participated. Proper notice was provided, and a quorum was present as required by the bylaws.
- VI. Reading and approval of the October 2025 board meeting minutes – Suzanne made a motion to accept the October 2025 minutes as presented. Larry seconded the motion. The motion was approved unanimously.
- VII. President’s Report: Jeremy Briggs  
Jeremy led a comprehensive discussion on our 2025 Strategic Objectives and our calendar of events. The outcome of this discussion is attached in the draft of the 2026 Strategic Objectives and Calendar.
- VII. Vice President’s Report: Jay Truchan  
Jay invited Sybil Kolon to discuss her experience with Legacy Land Conservancy through her involvement with the Friends of Watkins Lake. Sybil has worked with Legacy for 20 years and she has found them to be very flexible and easy to work with. She also stated that she believes that they have a great reputation.
- VII. Treasurer’s Report: Allan Lutes  
Allan informed the board that we are on budget and YTD financial statements, as well as, the proposed 2026 budget will be presented at the December meeting. Allan requested that all board members utilize the pouch system for holding any donation checks that are provided in person to avoid accidentally misplacing any. His preference is for the checks to be mailed to his Ann Arbor office.
- IX. Director Report – Melinda Schwyn  
Melinda provided a recap on the success of the Independence Hunt. Two of the hunters volunteered to assist with future hunts. She informed the board that plans for the Firearms Season are in place. Ed is working with Craig to ensure that the liability waivers are signed. Plans for the pheasant hunt are also in place and the selected hunters will be notified on Veterans Day. Melinda secured a corporate donor to cover the cost of the pheasant hunt.

X. Committee Reports

Melinda provided a summary of each of the Committee Chairs reports for the board. The board did not have any questions and Jeremy thanked the Committee Chairs for their work and dedication to CLI. Melinda will provide a written synopsis of the Committee reports going forward and we will reserve board meeting time for questions only.

XI. Old Business

- A. Trailer Wrap – Rick has obtained a quote of \$2610 for the new wrap plus \$626-\$900 for removal of the existing wrap. He will work to negotiate the price. Melinda will contact several donors to determine if we are able secure a donation for this work. Allan made a motion to spend up to \$3,500 for this project. Rick seconded the motion. The motion passed unanimously.
- B. Christmas Party – Kathy has inquired if we are able to use the Norvell Township Hall for the party. She will let the board know as soon as she hears back from them.

XII. New Business

- A. EDH Update – There was no update. The situation will resolve itself upon the first frost.

XIII. Next Meeting & Event Dates

Veterans Firearm Deer Hunt – November 19<sup>th</sup>-23<sup>rd</sup>

Veterans Pheasant Hunt – December 6<sup>th</sup>

Board of Directors – Wednesday, December 10<sup>th</sup> PROPOSED

Christmas Party – TBD

XIV. Adjournment – The meeting was adjourned at 2:16 p.m.

## 2025 Strategic Plan

### PRIMARY OBJECTIVES

1. Camp Liberty will continue to offer programs to serve our veterans, those with mobility challenges, and members of our surrounding communities. We will consider targeting programming to support additional target groups, such as local first responders, who may have interests and needs similar to those we currently serve.
2. Camp Liberty will improve our communications programs to connect with more veterans, community members, and others we can serve.
3. Camp Liberty will launch new efforts to recruit and recognize the volunteers and donors who support Camp Liberty.
4. Camp Liberty will seek out and engage additional volunteer leaders. This includes electing two to four additional members for our board of directors and two to four additional volunteers to actively engage in leading committees or events.
5. Camp Liberty will improve its fundraising efforts by implementing new programs resulting in at least \$150% of the amount raised in 2024. Efforts to find significant grants and funding for the purchase of the property by CLI will also be explored.

### SECONDARY OBJECTIVES

6. Camp Liberty will complete the family fishing pond to include accessible fishing docks, aeration,

water level control, structure for habitat, and stocking with fish.

7. Camp Liberty will work collaboratively with the River Raisin Watershed Council on a program, such as a river cleanup on the section of the river on the banks of Camp Liberty

8. Camp Liberty will Investigate opportunities to work with other agencies and groups that will allow Camp Liberty's Trackchairs to be better utilized by those with mobility challenges.

## Camp Liberty Inc. 2025 Calendar

February 22 – 2025 Kick Off and Volunteer Appreciation Event – 10:00 a.m. to 1:00 p.m.

March 15 – Veterans Pheasant Hunt - 8:00 a.m. to 4:00 p.m. at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

April 23-27 – Veterans Turkey Hunt - begins at 1:00 p.m. on April 23 and runs through 1:00 p.m. on April 27. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

May 17 - Spring Conservation Day – 10:00 a.m. to 3:00 p.m. at Camp Liberty

June 28 – Summer Picnic - 11:00 a.m. to 4:00 p.m. at Camp Liberty

August 9 – Fall Conservation Day – 10:00 a.m. to 4:00 p.m. at Camp Liberty

Sept 12 – 14 – Liberty Disabled Veterans and Youth Deer Hunt - -1:00 p.m. on Sept. 12 through 1:00 p.m.

on Sept. 14 at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

October 16 to 19 – Independence Disabled Veteran Hunt - begins at 1:00 p.m. on Oct 16 and runs through 1:00 p.m. on Oct. 19. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

November 19 to 23 – Veterans Firearm Deer Season Hunt - - 3:00 p.m. on Nov. 19 and runs through 1:00 p.m. on Nov. 23. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

December 6 – Veterans Pheasant Hunt - 8:00 a.m. to 4:00 p.m. at Camp Liberty