

**Camp Liberty Inc.
Board of Directors
Meeting Minutes**

Tuesday, March 3, 2025, 6:00 – 7:30 pm

Video call link: <https://meet.google.com/tuj-joay-axr>

Or dial: (US) +1 786-886-2424 PIN: 397 711 695#

- I
- I. Call to Order and Welcome to Guests - 6:04 p.m. Guests attending were Kathy Sutherland, Terry Madden, Ed Madden, Keith Zastrow, Bob Longloi, and Harry Krass.
 - II. Pledge of Allegiance – Those in attendance recited the Pledge of Allegiance.
 - III. Roll Call and Certification of Proper Notice and Quorum to conduct business- All board members were in attendance except Rick Briggs and Larry St. Antoine. Melinda Schwyn, CLI Executive Director, also participated. Proper notice was provided and a quorum was present as required by the bylaws.
 - IV. Reading and approval of the February 2025 board meeting minutes - Suzanne made a motion to accept the February 2025 minutes as presented. Allan seconded the motion. The motion was approved unanimously.
 - V. President's Report: Jeremy
 - A. Organizational Chart – Jeremy presented the updated organizational chart to include volunteer working committees to support the board in accomplishing our 2025 goals. Discussion was held regarding chairmanship for each committee. The following volunteers have expressed interest in serving as committee chairs/co-chairs.
Maintenance Committee– Ed Madden
Community Relations Committee – Kathy Sutherland
Hunting Committee – Keith Zastrow
Conservation Committee – Brian Z & Terry Madden
Volunteer Coordination Committee – Jeff Oswalt and/or Craig Peterson
Fundraising Committee – Chaplain Bob and/or Craig Peterson and/or Ron Ebersole
These positions will be finalized at the April meeting.
 - B. Fundraising – A brief fundraising discussion took place. The board is in agreement with the idea of adding a nature walk/trail run to our fall fundraising event.
 - VI. Treasurers Report: Allan
 - A. Final 2025 Budget – Allan presented the final 2025 Budget with the personnel changes included. Suzanne made a motion to accept the budget as presented. Allan seconded the motion. The motion was approved unanimously. Allan reported that the final annual report for 2024 is done and ready to be added to the website. In addition, all of the financial records have been sent to our CPA for preparation of the 990-tax return.
 - VII. Director Report – Melinda Schwyn

Melinda updated the board on the positive feedback that she had received on our Volunteer Recognition Event. The lunch was delicious and the live music was a big hit. Melinda updated the group that the plans were set for the upcoming pheasant hunt. She is also working on the turkey hunt scheduled for mid-April. Melinda requested that the board

consider any groups that we know that may want to participate in Conservation Day. Melinda and Terry will be creating a flyer for Conservation Day for distribution and posting. She also updated the group on several outreach events that she plans to attend over the next month. Board members and volunteers that are able to attend an event with Melinda are welcome and appreciated.

VII. Committee Reports

- A. Community Relations – Kathy updated the group that the date for Trunk or Treat has been set for 10/27. In addition, there may be opportunities for networking at their Christmas Party to be held on 12/13.
- B. Maintenance and Repair – Ed reported that he has been busy with maintenance on several pieces of equipment and organizing the barn.

IX. Old Business

- A. Track Chairs Update – Tabled until Rick is in attendance.
- B. Selling unused equipment
 - 1. 24-foot trailer – the decision to sell the trailer was tabled due to the lack of consensus on whether it would be needed in the future.
 - 2. Large tent – the board agreed to sell the tent.
 - 3. Small chipper shredder – Ed will take a look at the shredder and report back to the board.
 - 4. Flat-top propane grill – Ed will take a look at the grill and report back to the board.
 - 5. Trailerable hunting blind – the decision to sell the blind was tabled due to the lack of consensus on whether it would be used in the future.
 - 6. Electric wheel chairs – the board agreed to sell or donate the chairs provided a waiver holding CLI harmless is signed by each recipient.
 - 7. Brick pavers – Jay has a contact and he will work with them to determine the market price of the pavers.

- X. New Business – a Corvette Car Show will be held in Manchester on 5/5 with the proceeds to support CLI.

XI. Next Meeting Dates

- A. Board of Directors Meeting – April 8 at 6:00 p.m.
- B. Board of Directors Meeting – May 6 at 6:00 p.m.
- C. Board of Directors Meeting – June 9 at 6:00 p.m.

- XII. Adjournment – The meeting was adjourned at 7:26 p.m.

2025 Strategic Plan

PRIMARY OBJECTIVES

1. Camp Liberty will continue to offer programs to serve our veterans, those with mobility challenges, and members of our surrounding communities. We will consider targeting programming to support additional target groups, such as local first responders, who may have interests and needs similar to those we currently serve.
2. Camp Liberty will improve our communications programs to connect with more veterans,

community members, and others we can serve.

3. Camp Liberty will launch new efforts to recruit and recognize the volunteers and donors who support Camp Liberty.

4. Camp Liberty will seek out and engage additional volunteer leaders. This includes electing two to four additional members for our board of directors and two to four additional volunteers to actively engage in leading committees or events.

5. Camp Liberty will improve its fundraising efforts by implementing new programs resulting in at least \$150% of the amount raised in 2024. Efforts to find significant grants and funding for the purchase of the property by CLI will also be explored.

SECONDARY OBJECTIVES

6. Camp Liberty will complete the family fishing pond to include accessible fishing docks, aeration, water level control, structure for habitat, and stocking with fish.

7. Camp Liberty will work collaboratively with the River Raisin Watershed Council on a program, such as a river cleanup on the section of the river on the banks of Camp Liberty

8. Camp Liberty will Investigate opportunities to work with other agencies and groups that will allow Camp Liberty's Trackchairs to be better utilized by those with mobility challenges.

Camp Liberty Inc. 2025 Calendar

February 22 – 2025 Kick Off and Volunteer Appreciation Event – 10:00 a.m. to 1:00 p.m.

March 15 – Veterans Pheasant Hunt - 8:00 a.m. to 4:00 p.m. at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

April 19 to 23 – Veterans Turkey Hunt - begins at 1:00 p.m. on April 19 and runs through 1:00 p.m. on April 23. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

May 17 - Spring Conservation Day – 10:00 a.m. to 3:00 p.m. at Camp Liberty

June 28 – Summer Picnic - 11:00 a.m. to 4:00 p.m. at Camp Liberty

August 9 – Fall Conservation Day – 10:00 a.m. to 4:00 p.m. at Camp Liberty

Sept 12 – 14 – Liberty Disabled Veterans and Youth Deer Hunt - -1:00 p.m. on Sept. 12 through 1:00 p.m.

on Sept. 14 at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

October 16 to 19 – Independence Disabled Veteran Hunt - begins at 1:00 p.m. on Oct 16 and runs through 1:00 p.m. on Oct. 19. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

November 19 to 23 – Veterans Firearm Deer Season Hunt - - 3:00 p.m. on Nov. 19 and runs through 1:00 p.m. on Nov. 23. Located at Camp Liberty, 7044 Kappler Drive, Brooklyn, MI 49230.

December 6 – Veterans Pheasant Hunt - 8:00 a.m. to 4:00 p.m. at Camp Liberty